



Time Just Keeps on Ticking... Time Management for Reg Staff

Assisting RNs and RPNs who are challenged to get enough time out of the day to achieve the expected role outcomes.

- + Identify and review priorities measured to risk outcome
- + Employ critical thinking skills on the fly - re-prioritize
- + Lead others to use YOUR time well
- + Organize and delegate defined by positional skill and authority
- + Make the cut - know when you've lost the team
- + Move past crisis to creative thinking
- + Practical worksheets to encourage theory and practise

★Recommended Option

Target	Front-Line Staff	Registered Staff	Managers
		●	●

Schedule	1 Hr*	1½ Hr*	3 Hr*	Full Day	Multi-Day
			● ★	●	

*can be repeated multiple times throughout the day.

Extras	Handouts	Posters	Certificates	Info Binders
	●	●		

NOTES:

Consider booking a full day of training that provides a 3 hour workshop specific to the roles/responsibilities of your Registered Staff in the morning, and then 3 workshops of 1 hour each in the afternoon for your Front Line Staff.



Have you considered eLearning? Check out the www.fcsinternational.com myTrainer InService Program!
 905 - 985 - 6811 info@fcsinternational.com